

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION  
PERIMETER CENTER  
9960 MAYLAND DRIVE  
RICHMOND, VIRGINIA 23233**

**COMMON INTEREST COMMUNITY BOARD**

*Tentative AGENDA*

**TUESDAY, DECEMBER 2, 2008, 9:30 A.M.**

**2<sup>nd</sup> FLOOR, BOARD ROOM 4**

- I. CALL TO ORDER**
- II. APPROVAL OF AGENDA**
  - a. Board Agenda, December 2, 2008
- III. APPROVAL OF MINUTES**
  - a. October 15, 2008, Board Meeting
  - b. November 12, 2008, Regulatory Review Committee Meeting
- IV. PUBLIC COMMENT PERIOD\***
- V. REGULATIONS**
  - a. Time-Line for CIC Manager Proposed Regulations
  - b. Report from Regulatory Review Committee
  - c. Review draft regulations from Regulatory Review Committee
  - d. Adopt NOIRA for Complaint Process Regulations
- VI. OTHER BUSINESS**
  - a. News Release – CIC Manager Licensure
  - b. Review of “Standard” CIC Manager Application and Forms
  - c. Review of Change of Responsible Person/Principal Form
  - d. Ombudsman’s Report
  - e. CIC Ombudsman Information Sheet
  - f. Discussion of Self-Managed and Professionally Managed Associations pursuant to the Property Owners Association Act
  - g. Presentation on the Budget Process
  - h. Board Financial Statements
  - i. Staff Event Calendar
- VII. COMPLETE CONFLICT OF INTEREST FORMS AND TRAVEL VOUCHERS**
- VIII. ADJOURN**

**NEXT MEETING SCHEDULED FOR February 12, 2009 at 9:30 AM**

\* Five minute public comment, per person, *on those items not included on the agenda* with the exception of any open disciplinary or application files.

Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-0362 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.